

30<sup>th</sup> January 2023

Dear Parent/Carer,

We are pleased that your child has returned the enrolment form, thereby expressing an interest in doing their Duke of Edinburgh's Award with the school. We would now like to request the payment of £24, which will cover the participation fee, Welcome Pack and DofE card which grants the participant discounts at selected retail stores. We run an inclusive expedition section for participants, therefore the training and provision of most of the equipment required is also covered in this initial £24 cost. Payment should be made via ParentPay no later than **Sunday 05<sup>th</sup> February 2023**. The link to pay will appear on your ParentPay account. Late payments will not be accepted, please ensure payment is made before the deadline to avoid disappointment.

Once payment has been received a Duke of Edinburgh's Award place will be purchased for your child. We will run our first session week commencing Monday 06<sup>th</sup> February, where we will register your child and set each participant up with their own eDofE account. Information and guidance will be provided to ensure that your child is able to progress with the DofE Award. Please make sure that your child attends this very important session. The session should last approximately 60 minutes.

Once registration is complete you should receive the DofE Welcome Pack in the post which contains further information and resources for the young person as well as information specifically for parents and carers. Please ensure that you familiarise yourself with this information so that you can support your child to achieve success with their DofE Award.

We are committed to ensuring that every young person who wishes to do the Duke of Edinburgh's Award can do so. Should you have any difficulty or concerns about making the requested payment of £24, please get in touch with the school's Duke of Edinburgh's Award Coordinator, Mr L Bush at [l.bush@baconcollege.co.uk](mailto:l.bush@baconcollege.co.uk)

We look forward to receiving payment and getting your child started on their DofE adventure.

Yours faithfully,

Mr Bush.